



COUNCIL

1 December 2022

To: The Mayor and Members of
WOKING BOROUGH COUNCIL

SUMMONS TO A MEETING

You are hereby summoned to attend an ORDINARY MEETING of the COUNCIL to be held in the Council Chamber, Civic Offices, Gloucester Square, Woking on THURSDAY, THE FIRST DAY OF DECEMBER 2022 at 7.00 pm to transact the business specified in the agenda overleaf

JULIE FISHER
Chief Executive

Civic Offices,
Woking

NOTE: Filming Council Meetings

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk). The images and sound recording will also be used for training purposes within the Council. Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed.

AGENDA

Prior to the commencement of business, David Faulkner, Presbyterian of the Wey Valley Methodist Circuit, will say prayers.

1. APOLOGIES FOR ABSENCE.

2. MINUTES.

To approve the minutes of the Meeting of the Council held on 13 October 2022, as published.

3. MAYOR'S COMMUNICATIONS.

4. URGENT BUSINESS.

To consider any business which the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

5. DECLARATIONS OF INTEREST. (Pages 7 - 8)

- (i) To receive declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.
- (ii) In accordance with the Officer Employment Procedure Rules, the Chief Executive, Julie Fisher, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Fisher may advise on those items.
- (iii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Corporate Resources, Kevin Foster declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Foster may advise on those items.
- (iv) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Place, Giorgio Framalocco, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Framalocco may advise on those items.
- (v) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Communities, Louise Strongitharm, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Strongitharm may advise on those items.

6. ARMED FORCES COVENANT. WBC22-031 (Report to follow.)

7. QUESTIONS.

To deal with written questions submitted by Members under Standing Order 8.1. Copies of the questions and of the draft replies (which are subject to amendment by the Leader of the Council) will be published shortly before the meeting.

8. RECOMMENDATIONS OF THE EXECUTIVE. WBC22-028 (Pages 9 - 16)

To receive and consider recommendations from the Executive.

8a. Notice of Motion - Cllr J Morley - Fair Tax. EXE22-076

8b. Victoria Place Update. EXE22-054

8c. Woking Strategic Partnerships. EXE22-059

8d. Review of Fees and Charges. 2023-24 EXE22-062

8e. Calendar of Meetings 2023-24. EXE22-063

9. NOTICES OF MOTION.

To deal with any motions received in accordance with Standing Order 5.0. Any motions received before the deadline has passed for the receipt of motions will be published and a copy of the list will be tabled at the meeting. Two notices of motion have been received to-date.

9a. Cllr S Dorsett - Renaming of Henry Plaza.

“The passing of Her Majesty Queen is one of the most important events in our lifetime. Many Woking residents, including current and former Councillors, made the journey to Westminster to pay tribute by “Queuing for the Queen”. Our own events over that week, including the Proclamation of the new King, and the moment of National Reflection, were extremely well attended by Woking residents, and Jubilee Square was fill to capacity. Given the strength of feeling Woking residents clearly have for the Royal Family and especially to the memory of Her Majesty the Queen, we are proposing a permanent tribute to Her Majesty. With that in mind it is proposed we rename Henry Plaza, the newest part of the Victoria Place, to Queen Elizabeth II Plaza.

Given that the Plaza opened in March of this year, the same year of her Platinum Jubilee and her untimely passing, it feels right in this year we can commemorate her memory with this tribute. Few residents are aware of the reasoning behind the current name of Henry Plaza. But having it be named Queen Elizabeth II Plaza, along with Jubilee Square and the Victoria Place itself, feels thematically constant. This tribute will reflect the love and admiration for her felt by our Woking community.”

9b. Cllr S Dorsett - Minutes of Council Meetings.

“Openness and Transparency are vital to the workings of this Council. Therefore the minutes of Full Council should adequately reflect members supplementary questions to the Leader and the Executive.

At present Councillor Questions to Full Council are recorded with the written answers given

as a printed document. However supplementary questions and answers are not minuted.

This means the only way for our residents to understand the supplementary question and subsequent answer is to watch the meeting from the webcast.

We want to make it was easy as possible for our residents to engage with the work we as a council do therefore moving forwards this Council resolves to include in the minutes all Supplementary Questions from members, along with the answers given. This will allow our residents to better understand and follow how the Executive is held to account by members.”

AGENDA ENDS

Date Published - 23 November 2022

Note: At the close of the meeting the Worshipful the Mayor, Councillor Hussain, would like to invite the Councillors and Officers attending the meeting to join him in the parlour.

Agenda Item 5

Schedule Referred to in Declaration of Interests

Council-appointed directorships

Julie Fisher, Chief Executive	
Brookwood Cemetery Limited	Thameswey Guest Houses Limited
Brookwood Park Limited	Thameswey Housing Limited
Energy Centre for Sustainable Communities Ltd	Thameswey Limited
Rutland Woking (Carthouse Lane) Limited	Thameswey Maintenance Services Limited
Rutland Woking (Residential) Limited	Thameswey Solar Limited
Rutland (Woking Limited)	Thameswey Sustainable Communities Limited
Thameswey Central Milton Keynes Limited	VSW Hotel Limited
Thameswey Developments Limited	Victoria Square Residential Limited
Thameswey Energy Limited	Victoria Square Woking Limited
Woking Necropolis and Mausoleum Limited	

Kevin Foster, Strategic Director – Corporate Resource	
Brookwood Cemetery Limited	Thameswey Housing Limited
Brookwood Park Limited	Thameswey Limited
Energy Centre for Sustainable Communities Ltd	Thameswey Maintenance Services Limited
Thameswey Central Milton Keynes Limited	VSW Hotel Limited
Thameswey Energy Limited	Victoria Square Residential Limited
Thameswey Guest Houses Limited	Victoria Square Woking Limited
Woking Necropolis and Mausoleum Limited	

Giorgio Framallico, Strategic Director - Place	
Brookwood Cemetery Limited	Thameswey Developments Limited
Brookwood Park Limited	Thameswey Energy Limited
Export House Limited	Thameswey Limited
LAC 2021 Limited (Dormant)	Thameswey Solar Limited
Kingfield Community Sports Centre Limited	Thameswey Sustainable Communities Limited
Thameswey Central Milton Keynes Limited	Woking Necropolis and Mausoleum Limited
Woking Shopping Limited	

Louise Strongitharm, Strategic Director – Communities	
Rutland Woking (Carthouse Lane) Limited	Thameswey Developments Limited
Rutland Woking (Residential) Limited	Thameswey Guest Houses Limited
Rutland (Woking) Limited	Thameswey Housing Limited
Thameswey Limited	

COUNCIL – 1 DECEMBER 2022

RECOMMENDATIONS OF THE EXECUTIVE

Executive Summary

The Council is invited to consider the recommendations from the meeting of the Executive held on 17 November 2022. The extracts from the draft minutes of the Executive are set out in this report.

THE EXECUTIVE – 17 NOVEMBER 2022

8a. Notice of Motion - Cllr J Morley - Fair Tax EXE22-076

At its meeting on 13 October 2022, the Council referred the following Notice of Motion to the Executive.

Councillor J Morley

“This Council notes that:

1. The pressure on organisations to pay their fair share of tax has never been stronger.
2. Polling from the Institute for Business Ethics finds that “corporate tax avoidance” has, since 2013, been the clear number one concern of the British public when it comes to business conduct.
3. Two thirds of people (66%) believe the Government and local councils should at least consider a company’s ethics and how they pay their tax, as well as value for money and quality of service provided, when awarding contracts to companies.
4. Around 17.5% of public contracts in the UK have been won by companies with links to tax havens.
5. It has been conservatively estimated that losses from multinational profit-shifting (just one form of tax avoidance) could be costing the UK some £17 billion per annum in lost corporation tax revenues.
6. The Fair Tax Mark offers a means for business to demonstrate good tax conduct, and has been secured by a wide range of businesses across the UK, including FTSE-listed PLCs, co-operatives, social enterprises and large private businesses.

This Council believes that:

1. Paying tax is often presented as a burden, but it should not be.
2. Tax enables us to provide services from education, health and social care, to flood defence, roads, policing and defence. It also helps to counter financial inequalities and rebalance distorted economies.
3. As recipients of significant public funding, local authorities should take the lead in the promotion of exemplary tax conduct; be that by ensuring contractors are paying their proper share of tax, or by refusing to go along with offshore tax dodging when buying land and property.

Recommendations of the Executive

4. Where councils hold substantive stakes in private enterprises, influence should be wielded to ensure that such businesses are exemplars of tax transparency and tax avoidance is shunned.
5. More action is needed, however, as current and proposed new UK procurement law significantly restricts councils' ability to either penalise poor tax conduct (as exclusion grounds are rarely triggered) or reward good tax conduct, when buying goods or services.
6. UK cities, counties and towns can and should stand up for responsible tax conduct - doing what they can within existing frameworks and pledging to do more given the opportunity, as active supporters of international tax justice.

The Council recognises the importance of delivering the Council's Key Priorities for the residents of Woking whilst acting within the confines of the law and balancing the budget. With this in mind, the Council resolves to:

1. Support the Councils for Fair Tax Declaration.
2. This commits the Council to promoting responsible tax conduct through:
 - Leading by example and demonstrating good practice in our tax conduct, right across the Council's activities.
 - Ensure IR35 is implemented robustly and contract workers pay a fair share of employment taxes.
 - Discouraging the use of offshore vehicles for the purchase of land and property, especially where this leads to reduced payments of stamp duty.
 - Undertaking appropriate due diligence to ensure that not-for-profit structures are not being used inappropriately by suppliers as an artificial device to reduce the payment of tax and if necessary take appropriate action within the confines of the procurement regime.
 - Seeking clarity, when appropriate, on the ultimate beneficial ownership of major suppliers UK and overseas and their consolidated profit and loss position, given
 - lack of clarity could be strong indicators of poor financial probity and weak financial standing.
3. Promote Fair Tax Mark certification especially for any business in which we have a significant stake and where corporation tax is due.
4. Support Fair Tax Week events in the area, and celebrate the tax contribution made by responsible businesses are proud to promote responsible tax conduct and pay their fair share of corporation tax. .
5. Support calls for urgent reform of UK procurement law to enable local authorities to better penalise poor tax conduct and reward good tax conduct through their procurement policies."

Councillor Morley attended the meeting and spoke in support of the Motion. The Executive welcomed the Motion and agreed that it would be a positive step for the Council and would set an example regarding fair tax and responsible tax conduct. It was noted that Councillor Morley had worked with Officers to ensure that the Motion would not impact on the Council's operations and could be supported by Council.

RECOMMENDED to Council

That the Motion be supported.

8b. Victoria Place Update EXE22-054

The Leader of the Council, Councillor Barker, introduced the report which provided an update on Victoria Place and recommended to Council the approval of an additional revolving loan facility. Councillor Barker highlighted the positive aspects of the Victoria Place major regeneration project including the new retail outlets such as Marks & Spencer, the opening of Italia Conti Performing Arts Academy which had brought university level education to Woking, and leisure operator Woking Superbowl. It was noted that new retail occupiers were expected in the new year. The Marches residential was performing well and demand remained strong. Consideration was being given to Henry Plaza, named after past Councillor Henry Cawsey, and how the space could be used. It was highlighted that Victoria Place would host the ice rink for the winter season.

Councillor Barker provided an update on the hotel and expressed disappointment that the hotel's opening had been delayed due to a failed cladding system. The Executive was informed that remedial work was due to be completed by the end of October 2023 with the Hilton Hotel opening before Christmas 2023.

The Executive noted the financial challenges and current economic situation facing the project. The Executive was supportive of the proposal to provide further funding in the short-term to meet the net operating costs of VSWL between December 2022 and March 2027. The Portfolio Holder for Finance, Councillor Roberts, advised the Executive that additional equity investment would be sought in the long-term. New governance arrangements approved by Council in July 2022 were highlighted which would scrutinise the Council's investment.

Attention was drawn to the arts provision in the Town Centre, such as the Ambassadors Theatre Group, Rhoda McGaw and Buzz Theatres, and it was suggested that opportunities could be explored with the University of Surrey's cultural and drama departments to bring more people into the town.

Councillor Azad raised a number of questions regarding the report, including the completion of snagging work, the construction contingency amount, the percentage revenue split between the hotel, residential and retail, the sensitivity analysis to determine the impact of interest rate rises, and the advantages of holding the car park in VSWL. Councillor Barker responded to the points raised before moving to the recommendations in the report.

RECOMMENDED to Council

- That (i) the work to date on the delivery of the regeneration project, to support its completion and the next stages of the regeneration of the town centre, be noted;**
- (ii) a revolving loan facility of £745m be approved, representing an increase of £45m to the £700m revolving loan facility approved in February 2021; and**
- (iii) the development budget be retained at £700m with a reduced scope to exclude elements of the February 2021 approval including the Lockfield Drive pedestrian and cycle bridge, Victoria Way central reservation landscaping and Export**

House Building Maintenance Unit (BMU) to enable conclusion of the final account with Sir Robert McAlpine.

Reason: To enable the successful completion of the Victoria Place regeneration project to support the overall vision for the town centre as a vibrant town centre, bringing together a compelling offer of high-quality business, leisure, retail and sustainable living opportunities.

8c. Woking Strategic Partnerships EXE22-059

The Executive received a report which set out a new framework for working with partners in order to support the Council's strategic priorities. Councillor Barker set out the proposed new arrangements following the County Council's decision to end the Woking Joint Committee arrangements.

The Council's strong relationship with health partners through the North West Surrey Alliance was noted. It was proposed that, alongside the North West Surrey Alliance, a new Woking Strategic Partnership Board would be established to provide collective leadership and strategic direction to improve outcomes for residents, focusing on issues where joint working was essential. The Executive heard that the Partnership Board would include infrastructure delivery, climate change, improving health outcomes and keeping residents safe. It was noted that the Partnership Board would need to meet both in public and private. In addition, a new Woking Place Board was proposed to drive forward inclusive economic growth and be business led.

Discussion ensued on membership of the proposed Boards and public engagement. The Executive was advised that plans were still being worked up however likely membership of the Partnership Board would include the Leader, Deputy Leader, a member from each political group which would ideally be Group Leaders, Senior Officer representation, Surrey Police representation and a member of the health Alliance team. It was noted that meetings with wider partners would need to be held privately. It was suggested that the Woking Strategic Partnership Board membership include Woking schools representation. It was hoped that the Partnership Board would have its first meeting in February 2023 and that the Place Board would be active in Summer 2023.

Councillor Barker provided an update on the County Deal, commenting that the Council welcomed a joint submission between the County and district and boroughs. The Executive was informed that Surrey district and borough leaders and chief executives had met on 22 October 2022 to understand the County's position. Councillor Barker confirmed that the district and boroughs leaders response had been sent to the Leader of Surrey County Council for incorporation into the proposals to be taken forward for negotiation with Government. Discussions were ongoing and further information would be reported to the Executive when available.

The arrangements for CIL applications were confirmed. It was highlighted that any requests for funds of £10k or more would be considered by the Executive.

RESOLVED

- That (i) a Woking Strategic Partnership Board be established with key partners;
- (ii) the Council works with key businesses and major employers to create a "Woking Place Board" and a business lead place brand for Woking; and

RECOMMENDED to Council

That (iii) the positive work underway to pursue a County Deal for Surrey be noted;

(iv) the current Woking Joint Committee arrangements for small scale neighbourhood Community Infrastructure Levy (CIL) and the Health and Wellbeing Task Group and the Community Safety Task Group will continue to the end of March 2023, and that CIL Neighbourhood funds to a value over £10k will be approved by the Executive; and

(v) from the start of the Municipal Year 2023/24, a new Community Infrastructure Levy (CIL) Committee be created with delegation to determine of the allocation and spend of small scale CIL Neighbourhood funds to the value up to £10k.

Reason: To ensure strong partnership arrangements are in place that support the delivery of the Woking for All Strategy, and to ensure that effective arrangements are in place for the remaining actions of the former Woking Joint Committee.

8d. Review of Fees and Charges 2023-24 EXE22-062

The Executive received a report detailing the proposed discretionary fees and charges for 2023-24. Councillor Roberts, Portfolio Holder for Finance, highlighted that the report needed to be considered in the context of the Council's overall position set out in the Medium Term Financial Strategy later in the agenda, and the national picture. The effect of high inflation and energy costs on Council services was also highlighted. Given the Council's financial situation, the Executive was faced with a difficult choice between delivering services at an additional cost to services users or not delivering those services at all.

The Portfolio Holder advised that the parking trial (£3 for up to three hours parking on Saturdays in Victoria Place) was showing early signs of success and it was proposed to retain the £3 for up to three hours on Saturdays in Victoria Place, and to extend the £3 for up to three hours charge to Sundays in all town centre car parks. It was also proposed to agree charging fees in respect of electric vehicle charging.

Councillor Barker drew attention to the report later on the agenda regarding the Cost of Living Crisis and the importance of making people aware of the help and support available, such as the Household Support Grant.

Councillor Davis raised a number of points including the lack of detail regarding some of the proposed price increases, the possibility of a 30 minute parking rate, the potential introduction of a dedicated chargeable DIY Handyperson service, and garden waste charges. The Portfolio Holder agreed to speak to Councillor Davis outside the meeting to find out what additional information would be helpful and added that consideration could be given to a 30 minute parking rate.

Following a question regarding the replacement of the Selective Licensing scheme by a Borough wide amenity standard, it was reported that the main benefit of the new amenity standards was that it would apply across the Borough and provide a consistent approach for all landlords and tenants. It would also be less of an administrative burden, require less staff resources and reduce costs to landlords in Canalside.

Regarding increases to evening parking charges, it was noted that the Council's new car park management system included functionality which enabled retailers, such as the theatre and cinema, to offer discounted parking as part of a promotion. It was agreed that the proposed parking charge increases at Woodlands Car Park would be double-checked.

RECOMMENDED to Council

- That (i) the discretionary fees and charges, as set out in Appendices 1 – 4 of the report, be approved;**
- (ii) delegated authority be given to the Green Infrastructure Manager and Strategic Director - Place, in consultation with the Greener Woking and Planning and Regulation Portfolio Holders, to finalise the proposed street naming and numbering fees before implementing these from 1 April 2023;**
- (iii) delegated authority be given to the Strategic Director – Place, in consultation with the Portfolio Holder for Planning and Regulation, to revise charges for the stray dogs service following the commencement of the new service contract to be effective from 1 January 2023; and**
- (iv) delegated authority be given to the Strategic Director – Place, in consultation with the Portfolio Holder for Planning and Regulation, to agree charging fees in respect of electric vehicle charging.**

Reason: The regular review of discretionary charges ensures that the Council maintains its income base and generates additional resources for the provision of services.

8e. Calendar of Meetings 2023-24 EXE22-063

The Executive received a report which sought approval to recommend to Council the Calendar of Meetings 2023-24.

RECOMMENDED to Council

That the Calendar of Meetings 2023/24 be approved as set out in Appendix 1 to the report.

Reason: In accordance with Standing Order 1.2 of the Constitution, which states that "The date of the annual (Council) meeting and those of ordinary meetings shall be fixed by the Council in or about December of the preceding municipal year".

The Council has the authority to determine the recommendations set out above.

Background Papers: None.

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Recommendations of the Executive

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REPORT ENDS

